

# ORCHARD MESA SANITATION DISTRICT

240 27-1/4 Road – (970) 245-0033

Grand Junction, CO 81503

## BOARD OF DIRECTORS MEETING MINUTES

The Orchard Mesa Sanitation District Board of Directors held its regularly scheduled meeting on November 4, 2014. The meeting was located at the District's office, 240 27-1/4 Road, Grand Junction, CO. The following Board members were in attendance, Ron Elsberry, Melody Sebesta, Christi Elsberry, Kristen Wood and Heather Gross. Also attending the meeting was Deborah D. Heidel-Davis, District Manager.

The meeting was called to order and the following business was conducted:

The minutes of October 21, 2014 Board of Directors regular meeting were reviewed. It was the unanimous consensus of the Board to approve the minutes as presented.

### General Business:

1.) Development/Engineering Issues: Tabled

2.) Financial Issues:

a.) Preliminary 2015 Budget Presentation:

Ms. Heidel-Davis presented to the Board a revised proposed 2015 preliminary budget. As further information is gained, the budget may get other revisions. A proposed 5-year budget is currently being developed. It will be presented to the Board and the District's legal counsel and auditor for review.

c.) Accounts Payable:

Board and staff reviewed the accounts payable for November 4, 2014. Christi Elsberry made a motion that the Board approves the accounts payable as presented. Heather Gross seconded the motion and it was approved by unanimous vote of the Board.

Other Business:

1.) Manager's Report:

Ms. Heidel-Davis had several issues to report on to the Board:

- a.) The cooler for the south side of the office building is worn out and needs to be replaced. She has received a quote from DW Plumbing for unit replacement and installation in the amount of \$900.00. It was the unanimous consensus of the Board to authorize the expenditure to replace the south cooler.
- b.) Ms. Heidel-Davis reported to the Board that she will be attending the short school for her collection system certification. She will be gone November 11<sup>th</sup> thru November 14<sup>th</sup> to Longmont for the schooling.
- c.) The Board was informed that the debit card for the District had been hacked into for two laser lights from a company call OPCoutlet. Ms. Heidel-Davis contacted the company and told them about the unauthorized use of the card. OPC had UPS pick-up the items the next day and the District's account will be credited for the full amount. The Grand Valley Bank was also contacted and the debit card was cancelled. A new debit card will be issued by the Bank with a new account number.

There being no further business, the meeting was adjourned.

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Kristen Wood, Secretary